

## Los Angeles County Office of Small Business Procurement Technical Assistance Center

# SMART MARKETING: SELLING PRODUCTS AND SERVICES TO GOVERNMENT AGENCIES

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LAX Westin Hotel

#### L.A. County Office of Small Business-PTAC

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## Government Awards and Contracts: Roadmap To Success

#### Research

 Process, opportunities, agency contacts, certifications/benefits!

#### Register

Agency databases - many!

#### Respond

Notices: RFPs, IFBs, RFQs, and RFIs

#### Relationships

 Network! Market yourself at vendor fairs, workshops, pre-bid meetings

### Research your customer and your competitors

- Which agency is the best target for your product or service? Why?
- How do they buy? What are their method(s)?
- When is the next bid? Forecasts?
- Who are the current contractors and suppliers? Past contracts, pricing?
- What certifications are recognized by the agency? Is certification necessary?

#### **Small Business Certification**

- Cities, Counties, Utilities
  - Check with each agency
- Los Angeles County
  - LSBE
  - CBE
- State of CA DGS
  - SBE
  - Disabled Veteran
- Federal
  - SB, SB, Veteran, Svc-Disabled Veteran
  - 8a, HUBZone, Woman

### Register your business with your target customers & check bid sites

• CCR ccr.gov
Dynamic Small Business Search too!

ORCAorca.bpn.gov

FedBizOpps fbo.gov

State of California dgs.ca.gov

Los Angeles County osb.lacounty.gov

Cities, School Districts, Municipalities, Utilities

Each agency has its own database!

#### What Do Government Agencies Buy?

Automobiles and Supplies Custodial Services

Construction Related Products/Services Energy Products/Services

Hospital Equipment and Supplies Food

Computer Equipment and Supplies Consulting Services

Information Technology Services Office products

Landscaping Material and Services Furniture

Correctional Facility Equipment/Supplies Office products

### Respond – the lowest responsible, responsive bidder gets the bid

- Go for the opportunitie\$ Check agency "open bids" websites regularly
- Read and review the solicitation carefully
- Attend bid meetings, job walk-throughs
- Be competitive, punctual, patient and thorough
- Follow-up is just as important. Ask for debrief!
  How to do better next time?

#### Relationships – get out there & network!

- Trade Associations Chambers of Commerce Economic Development
- Events/Trade Shows
  - JPL High Tech Conference March
  - Navy Gold Coast August
  - Calif Construction (CalCon) Expo August

Check LA County website training calendar osb.lacounty.gov